



अखिल भारतीय आयुर्विज्ञान संस्थान पटना

ALL INDIA INSTITUTE OF MEDICAL SCIENCES PATNA

No. AIIMS/Pat/Q/STORE/PLASTICWARE & GLASSWARE/5785

Date: 30.12.2017

Invitation of quotation for Supply of Plastic ware & glassware for Department Of Microbiology AIIMS Patna

Sealed Quotations are hereby invited by the undersigned on behalf of the Director, AIIMS Patna for supply of Plasticware & glassware for AIIMS Patna as per terms & conditions mentioned below. The filled quotations along with all required document must reach in the office of the undersigned on or before 06.01.2018 at 12:00 noon. The Envelope containing the quotation would please be sealed and super scribed as under:-

"Quotation for Supply of Plastic ware & glassware against enquiry no. AIIMS/Pat/Q/STORE/PLASTICWARE & GLASSWARE/5785" due on 06.01.2018 15:00 noon"

1. Terms & Conditions:

- A. Envelope should be super-scribed " Quotation for the Supply of Plasticware & glassware against Inquiry No. AIIMS/Pat/Q/STORE/PLASTICWARE & GLASSWARE/5785" Due on 06.01.2018 at 12:00 noon. Quotations need to be submitted to be submitted by speed post/registered post or may be dropped in the tender box placed in Administrative Office, Medical College building after obtaining the acknowledgement for the same in the office of Faculty In-charge Procurement, AIIMS Patna.
- The quotations received after this deadline shall not be entertained under any circumstances whatsoever. In case of postal delay this Institute will not be responsible.
- B. **The interested Companies/Firms/Agencies may send their quotation complete in all respect along with Earnest Money Deposit (EMD) of Rs. 5,000/- (Rupees Five Thousand Only) in the form of Demand Draft issued in favour of AIIMS, Patna, drawn on any scheduled bank payable at Patna.**
- C. Unsealed quotation will be rejected.
- D. Quotations must be in the enclosed prescribed Performa and forwarding letter on the letter head of the firm duly signed by the Proprietor/ Partner/ Director or their authorized representative, in case of signing of quotation by the authorized representative letter of authorization must be attached with the quotation.
- E. Rates must be quoted as per the format specified taxes extra if any must be written separately. The rates must be quoted in figures as well as in words.
- F. In general no overwriting or cutting is permitted in the rate. If found, the quotation shall be summarily rejected. However, except rate all cuttings and over writings must be signed by the authorized person of the firm.
- G. The rates quoted must be valid for 60 days minimum from the date of opening of the quotation and silence of any tendered on this issue shall be treated as agreed with this condition.
- H. Ceiling amount of this quotation will be within 2.5 Lac.
- I. Becoming L1 will not be the criteria for awarding of purchase order unless the rates are reasonable & justified. L1 will be decided for the overall value of quotation and not item items wise.
- J. RTGS/NEFT details need to be furnished by the supplier with the quotation on the letter head of supplier/firm/agency.
- K. The firm/agency may satisfy the following conditions and attach self-attested copy of the same with the quotation:
- Firm shall be registered with the Government of Bihar/ Central Government.
 - The firm shall have valid GST Registration.
 - **Certificate of non-inclusion in the black list as per given format attached in an Annexure "2"**

need to be provided on Rs. 100/- stamp paper duly notarized.

- Market standing of minimum 3 Years.

L. Quotations qualified by such vague and indefinite expressions such as “subject to prior confirmation”, “subject to immediate acceptance” etc. will be treated as vague offers and rejected accordingly. Any conditional quotation shall be rejected summarily.

M. The supplier may be asked to submit a sample of the product, which will be evaluated by a technical evaluation committee. Price bids of only those firms will be opened which qualifies technically as per the recommendation of the committee.

The expenditure incurred for demonstrating the items will be borne by the supplier. N.

Delivery Period – 15 days from award of work.

O. **Liquidated Damage:** -In the event of the Seller’s failure supply the stores/goods are conduct trails, installation of equipment, training, etc. as specified in this inquiry, the Buyer may at his discretion, withhold any payment until the completion of the contract. The Buyer may also deduct from the Seller as agreed, liquidated damages to the sum of 0.5% of the contract price of the delayed/undelivered, stores/services mentioned above for every week of delay or part their of a week, subject to the maximum value of the Liquidated Damages being not higher that 10% of the value of delayed stores.

P. **Guarantee/Warranty Terms:** The equipment’s/Instruments/Materials supplied by result of this Quotation/supply order shall be of the best quality and workmanship and new in all respects and shall be strictly in accordance with the specifications and particulars contained /mentioned against each item in this document/ supply order. The seller guarantees that the said good equipment’s / Instruments would continue to confirm to the description and quality a foresaid for a period of 12 months from the date of delivery/installation of the said equipment’s/Instruments/materials to the buyer.

Q. **EMD:** Quotation received without EMD amount by way of demand draft in favour of AIIMS, Patna will not be considered at all and shall be summarily rejected.

R. **Refund of Earnest Money Deposit:** The EMD submitted by unsuccessful vendors shall be returned to them without any interest whatsoever, within 15 to 30 days after conclusion of the contract with successful bidder. The EMD submitted by successful vendor shall be returned to them after the successful supply & installation of goods.

S. **Payment Terms:** 100% after delivery and submission of following documents by vendors to Finance Accounts Section –

a. Contingent Bill in triplicate along with supporting vouchers. b.

Store Receipt Certificate issued by stores.

c. Installation/Inspection Report issued by the concerned department if applicable.

T. **Disputes:** -In the event of any dispute or disagreement arising between the contractors and any other department of AIIMS Patna with regards to the interpretation of “Terms & Conditions” of this inquiry, the same shall be referred to the Director, AIIMS Patna whose decision will be final and binding upon the contractor.

U. AIIMS, Patna reserves the right to increase or decrease amount of work. Decision of Quantity of Equipment and Instruments in the AIIMS, Patna will be final in this regard.

V. AIIMS, Patna reserves the right to reject any quotation or part or the whole of inviting quotation process without assigning any reason. Decision of the AIIMS, PATNA will be final in this regard.

**Faculty-in-charge
Procurement Cell**

Encl.: Annexure 1 (Format of Price Bid)
Annexure 2 (Declaration Format)
Annexure 3 (Specifications)

PRICE BID FORM

To,
The Faculty-in-charge
Procurement Cell,
AIIMS Patna

Dear Sir,

1. I/We submitted the quotation for Enquiry No. **"Quotation for the Supply of Plasticware & glassware against Inquiry No. AIIMS/Pat/Q/STORE/PLASTICWARE & GLASSWARE/5785" due on 06.01.2018 at 15:00 noon for "Supply of Plasticware & glassware in AIIMS Patna" at AIIMS Patna.**
2. I/We thoroughly examined and understood terms & conditions of contract given in the enquiry document.
3. I/We hereby offer to supply at the following rates. I/We undertake that I/We are not entitled to claim any enhancement of rates on any account during the validity of rate.

Sl. No. (a)	Product with Description (b)	Unit (c) In Nos.	Quantity required (d)	Price per unit (e)	Taxes (Including all taxes @ %.) (f)	Price per Unit (inclusive of all taxes) (g = f + e)	Total Amount (h = g x d)	Total Amount (In Words) (i)
1.	Antibiotic zone scale	01	03					
2.	Beaker [Graduated] 250 ml	01	10					
3.	Beaker [Graduated]500 ml	01	10					
4.	Reagent bottle [Transparent] 125 ml	01	03					
5.	Reagent bottle [Transparent]250 ml	01	03					
6.	Reagent bottle [Brown]	01	02					
7.	Centrifuge tube 15 ml	01	100					
8.	Conical Flask 100 ml	01	20					
9.	Conical Flask 250 ml	01	20					
10.	Conical Flask 500 ml	01	10					
11.	Conical Flask graduated narrow mouth	01	10					
12.	Cover Slip no. 1(18x18 mm)	01	20					
13.	Cover Slip no. 1 (22x22 mm)	01	10 box					
14.	Durham's tube25mm	01	500					
15.	Glass Slide (50x1 pkt)	01	60 box					
16.	MacCartney bottle28ml	01	200pcs					
17.	Measuring cylinder 100 ml	01	10					
18.	Measuring cylinder 250 ml	01	10					
19.	Petri Dish 90x20	01	8pak					
20.	Slides (VDRL slide) (1x1 pak)	01	1 pak					
21.	Test tube(12x75mm)	01	5 pak					
22.	Test tube(12x100mm)	01	3 pak					
23.	Beaker poly(Plastic) 100 ml	01	10					

24.	Beaker poly(Plastic) 500 ml	01	10					
25.	Coplin Jars	01	10					
26.	Dropper bottles 125 ml	01	20					
27.	Forceps-non- toothed(2x1pak)	01	3					
28.	Forceps- toothed (2x1 pak)	01	2					
29.	Micro tips (2-200ul)	01	3					
30.	Micro tips (200-1000ul)	01	3					
31.	Micro tips (small) (2-10ul)	01	3					
32.	Micropipettes Multichannel (50-300ul)	01	1					
33.	Micropipette Multichannel (0.5-10 ul)	01	1					
34.	Micropipette (2-20 ul)	01	1					
35.	Micropipette (20-200 ul)	01	1					
36.	Micropipette (100-1000ul)	01	1					
37.	Micropipette Box (0.5-10 ul)	01	2					
38.	Micropipette Box (10-100 ul)	01	2					
39.	Micropipette Box (100-1000 ul)	01	2					
40.	Micropipette Stand	01	3					
41.	Plastic dropper 5ml	01	300					
42.	Reagent Bottle poly 125ml	01	12					
43.	Reagent Bottle poly 250ml	01	12					
44.	Sterile Universal individually packed string filter(0.22microm pore size) (12x30)	01	300					
45.	Reagent Bottle white 60ml	01	10					
46.	Serological sterile pipette(disposable) 1ml	01	05					
47.	Serological sterile pipette(disposable) 5ml	01	05					
48.	Test tube stand poly (18x12)	01	20					
49.	Test tube stand poly (20x20)	01	20					
50.	Test tube stand poly (20x40)	01	20					
51.	Test tube basket(autoclavable)	01	05					
52.	Washing bottle250 ml	01	10					
53.	Washing bottle500ml	01	10					
54.	Micro Centrifuge Tube 1.5ml) (Pack of 500pcs)	01	493					
55.	Micro Centrifuge Tube 2.0 ml) (Pack of 500pcs)	01	544					
56.	Drop bottles(60 ml)	01	30					
57.	Drop bottles(120 ml)	01	30					
58.	Marker [All colours]	01	1 pack					
59.	Nichrome wire 4mm diameter	01	10					
60.	NichromeStright wire	01	10					
61.	Nitrile gloves	01	100					

(Signature of Authorized Person)

Place:- _____

Name:- _____

Date:- _____

Name of Firm/Company/Agency

(Designation)

Contact Details

AFFIDAVIT**(On Non-Judicial Stamp paper of Rs. 100)**

I, _____ Son / Daughter / Wife of
Shri _____ resident of _____ Proprietor/Director
authorized signatory of the agency/Firm (M/s _____), do hereby solemnly affirm and
declare as follows:

1. I am authorised signatory of the agency/firm and is competent to sign this affidavit and execute this quotation document;
2. I have carefully read and understood entire quotation document including all the terms and conditions of the quotation and undertake to abide by them;
3. The information / documents furnished along with the above application are true and authentic to the best of my knowledge and belief. I / we, am / are well aware of the fact that furnishing of any false information / fabricated document would lead to rejection of my quotation at any stage besides liabilities towards prosecution under appropriate law.
4. I/We further undertake that no case/enquiry/investigation is pending with the police/court/vigilance or any government body against the Proprietor/Partner/Director etc. as individual or against legal entity of the Company /Firm/Agency.
5. I/We further undertake that none of the Proprietor/Partners/Directors of the Agency/agency was or is Proprietor or Partner or Director of the Agency with whom the Government have banned /suspended/blacklisted business dealings. I/We further undertake to report to the Faculty-in-Charge Procurement Cell, AIIMS, Patna immediately after we are informed but in any case not later 15 days, if any Agency in which Proprietor/Partners/Directors are Proprietor or Partner or Director of such an Agency which is banned/suspended in future during the currency of the Contract with you.
6. I/We further undertake that our firm/company is fulfilling all the terms and conditions/eligibility criteria obvious/explicit or implied/implicit recorded anywhere in the quotation document. If at any time including the currency of the Contract, any discrepancy is found relating to our eligibility or the process of award of the contract criteria, this may lead to termination of contract and/or any other action deemed fit by the Institute.

(Signature of the Bidder)

Date:
Place:
Seal of the Agency

Name:
Designation
Address:

I/We do hereby solemnly declare and affirm that the above declaration is true and correct to the best of my knowledge and belief. No part of it is false and nothing has been concealed therein.

Deponent

Lab 7(GLASSWARE & PLASTICWARE)

Sl.N	Description	Quantity
1	Antibiotic zone scale	03
2	Beaker [Graduated] 250 ml	10
3	Beaker [Graduated]500 ml	10
4	Reagent bottle [Transparent] 125 ml	03
5	Reagent bottle [Transparent]250 ml	03
6	Reagent bottle [Brown]	02
7	Centrifuge tube 15 ml	100
8	Conical Flask 100 ml	20
9	Conical Flask 250 ml	20
10	Conical Flask 500 ml	10
11	Conical Flask graduated narrow mouth	10
12	Cover Slip no. 1(18x18 mm)	20 boxes
13	Cover Slip no. 1 (22x22 mm)	10 box
14	Durham's tube25mm	500
15	Glass Slide (50x1 pkt)	60 box
16	MacCartney bottle28ml	200pcs
17	Measuring cylinder 100 ml	10
18	Measuring cylinder 250 ml	10
19	Petri Dish 90x20	8pak
20	Slides (VDRL slide) (1x1 pak)	1 pak
21	Test tube(12x75mm)	5 pak
22	Test tube(12x100mm)	3 pak
23	Beaker poly(Plastic) 100 ml	10
24	Beaker poly(Plastic) 500 ml	10
25	Coplin Jars	10
26	Dropper bottles 125 ml	20
27	Forceps-non- toothed(2x1pak)	3
28	Forceps- toothed (2x1 pak)	2
29	Micro tips (2-200ul)	3
30	Micro tips (200-1000ul)	3
31	Micro tips (small) (2-10ul)	3
32	Micropipettes Multichannel (50-300ul)	1
33	Micropipette Multichannel (0.5-10 ul)	1
34	Micropipette (2-20 ul)	1
35	Micropipette (20-200 ul)	1
36	Micropipette (100-1000ul)	1
37	Micropipette Box (0.5-10 ul)	2
	Micropipette Box (10-100 ul)	2

We certify that specifications are generic in nature and not restrictive and it will suit at least more than two models / companies and does not pertain to a particular make / model of a particular company.


 HOD

 MEMBER

 MEMBER

Shakuntla Das

39	Micropipette Box (100-1000 ul)	2
40	Micropipette Stand	3
41	Plastic dropper 5ml	300
42	Reagent Bottle poly 125ml	12
43	Reagent Bottle poly 250ml	12
44	Sterile Universal individually packed string filter(0.22microm pore size) (12x30)	300
45	Reagent Bottle white 60ml	10
46	Serological sterile pipette(disposable) 1ml	05
47	Serological sterile pipette(disposable) 5ml	05
48	Test tube stand poly (18x12)	20
49	Test tube stand poly (20x20)	20
50	Test tube stand poly (20x40)	20
51	Test tube basket(autoclavable)	05
52	Washing bottle250 ml	10
53	Washing bottle500ml	10
54	Micro Centrifuge Tube 1.5ml (Pack of 500pcs)	493.00
55	Micro Centrifuge Tube 2.0 ml (Pack of 500pcs)	544.00
56	Drop bottles(60 ml)	30
57	Drop bottles(120 ml)	30
58	Marker [All colours]	1 pack
59	Nichrome wire 4mm diameter	10
60	Nichrome Straight wire	10
61	Nitrile gloves	100

Note: Glasswares should be of borosilicate material and plasticwares must be of autoclavable nature.

Sushmita Das

We certify that specifications are generic in nature and not restrictive and it will suit at least more than two models / companies and does not pertain to a particular make / model of a particular company.

Sm
HOD

[Signature]
MEMBER

[Signature]
MEMBER

MLMDEN