



अखिल भारतीय आयुर्विज्ञान संस्थान पटना
ALL INDIA INSTITUTE OF MEDICAL SCIENCES PATNA

No. / AIIMS/Pat/Admn/Path/LP/Steel Rack/2015/

Date: - 04.04.2015

Invitation of quotation for Steel Racks

Sealed Quotations are hereby invited by the undersigned on behalf of the Director, AIIMS Patna for supply of Steel Racks of six (6) feet size with five (5) shelves for Department of Pathology and Lab Medicine as per terms & conditions mentioned below. The filled quotations along with all the required documents must reach in the office of the undersigned on or before 13.04.2015 12.00 hrs. The Envelope containing the quotation would please be sealed and super scribed as under:-

“Quotation for Steel Racks against Inquiry No. AIIMS/Pat/Admn/Path/LP/Steel Rack/2015” due on 13.04.2015 12.00 HRS”

Terms & Conditions:

1. The interested Companies/Firms/Agencies may send their quotations complete in all respect to the undersigned duly superscripted “Quotation for Steel Racks against Inquiry No AIIMS/Pat/Admn/Path/LP/Slide Cabinet/2015” before 1200 hrs on 13th April, 2015 by speed post/registered post or may be dropped in the tender box placed in Administrative Office, Medical College building, AIIMS Patna. The quotations received after this deadline shall not be entertained under any circumstances whatsoever. In case of postal delay this Institute will not be responsible.
2. Unsealed quotation will be summarily rejected.
3. Quotations must be in the enclosed prescribed Performa and forwarding letter on the letter head of the firm duly signed by the Proprietor/ Partner/ Director or their authorized representative, in case of signing of quotation by the authorized representative letter of authorization must be attached with the quotation.
4. Rates must be quoted as per the format specified taxes extra if any must be written separately. The rates must be quoted in figures as well as in words.
5. In general no overwriting or cutting is permitted in the rate. If found, the tender shall be summarily rejected. However, except rate all cuttings and over writings must be signed by the authorized person of the firm.
6. The rates quoted must be valid for 120 days minimum from the date of opening of the quotation and silence of any tendered on this issue shall be treated as agreed with this condition.
7. Ceiling amount of this quotation will be 1 Lac.

8. Becoming L1 (lowest bidder) will not be the criteria for awarding of purchase order unless the rates are reasonable & justified.
9. L1 (lowest bidder) will be decided for the overall value of quotation and not item wise
10. In case holiday is declared on the date of opening of quotation it will be opened on the next working day at the same time.
11. RTGS/NEFT details need to be furnished by the supplier with the quotation on the letter head of supplier/firm/agency.
12. The firm/agency may satisfy the following conditions and attach self attested copy of them with the quotation:
 - a) Firm shall be registered with the Government of Bihar/ Central Government.
 - b) The firm shall have valid VAT/ Sales Tax No. and IT PAN.
 - c) Affidavit to the effect that the bidder is not blacklisted by Central/State Govt./Autonomous bodies/PSUs/or any other organizations in the format given in Annexure - 2.
13. Quotations qualified by such vague and indefinite expressions such as “subject to prior confirmation”, “subject to immediate acceptance” etc. will be treated as vague offers and rejected accordingly. Any conditional tender shall be rejected summarily.
14. The bidders will be asked to submit a sample of the product, which will be evaluated by a technical evaluation committee. Price bids of only those firms will be opened which qualifies technically as per the recommendation of the committee.
15. **Delivery Period** – 30 days from award of work.
16. **Liquidated Damage:** -In the event of the Seller’s failure supply the stores/goods are conduct trails, installation of equipment, training, etc. as specified in this inquiry, the Buyer may at his discretion, withhold any payment until the completion of the contract. The Buyer may also deduct from the Seller as agreed, liquidated damages to the sum of 0.5% of the contract price of the delayed/undelivered, stores/services mentioned above for every week of delay or part their of a week, subject to the maximum value of the Liquidated Damages being not higher that 10% of the value of delayed stores.
17. **Guarantee/Warranty Terms:** The equipments/Instruments/Materials supplied by result of this Quotation/supply order shall be of the best quality and workmanship and new in all respects and shall be strictly in accordance with the specifications and particulars contained /mentioned against each item in the tender document/ supply order. The seller guarantees that the said good equipments / Instruments would continue to confirm to the description and quality a foresaid for a period of 12 months from the date of delivery/installation of the said equipments/Instruments/materials to the buyer.

18. **Payment Terms:** 100% after delivery and submission of following documents by vendors to Finance Accounts Section
- a) Contingent Bill in triplicate along with supporting vouchers.
 - b) Store Receipt Certificate issued by stores, and
 - c) Installation/Inspection Report issued by the concerned department.
19. **Disputes:** - In the event of any dispute or disagreement arising between the contractors and any other department of AIIMS Patna with regards to the interpretation of “Terms & Conditions” of this inquiry, the same shall be referred to the Director, AIIMS Patna whose decision will be final and binding upon the contractor.
20. AIIMS, Patna reserves the right to increase or decrease amount of work. Decision of Quantity of Equipment and Instruments in the AIIMS, Patna will be final in this regard.
21. AIIMS, Patna reserves the right to reject any quotation or part or the whole of inviting quotation process without assigning any reason. Decision of the AIIMS, PATNA will be final in this regard.

Faculty-in-charge Procurement

Encl: Annexure 1 (Format of Price Bid)
Annexure 2 (Format of Affidavit)

PRICE BID FORM

To,
The Faculty-in-charge Procurement,
AIIMS Patna.

Dear Sir,

1. I/We submitted the quotation for Enquiry No. AIIMS/Pat/Admn/Path/LP/Steel Rack/2015/ dated 13.04.2015 for "Supply of Steel Racks for Department of Pathology" at AIIMS Patna.
2. I/We thoroughly examined and understood terms & conditions of contract given in the enquiry document.
3. I/We hereby offer to supply at the following rates. I/ We undertake that I/ We are not entitled to claim any enhancement of rates on any account during the validity of rate.

Sl. No.	Product with Description	Qty	Price per unit	Taxes (Incl all @ %.)	Price per Unit (incl. of all taxes)	Total Amount	Total Amount (In Words)
(a)	(b)	(c)	(e)	(f)	(g = e + f)	(f=c x g)	(h)
1	Steel Rack Specifications: Dimensions - 6'(H) X 3' (W) X 15" (D) Steel Racks of 6' height of five shelves made up of CR sheets. There is a four Slotted angels and five shelves bolted by the nut & bolts making six compartment. Corners must be provided for the extra strength. All the materials should be powder coated after anti rust treatment.	17					
Total							

(Signature of Authorised Person)

(Name)

(Designation)

Name of Firm/Company/Agency

Contact Details

DECLARATION

Date.....

To,
The Faculty-in-charge Procurement,
AIIMS Patna

Ref.: Inquiry No.

Dear Sir,

I / We hereby confirm that our firm has not been banned or blacklisted by any government organization/Financial institution/Court /Public sector Unit /Central Government and no police/Vigilance enquiry/criminal case is pending against us.

Signature of Authorized Person.....

Name.....

Designation.....

Seal

Place:

Date: