



अखिल भारतीय आयुर्विज्ञान संस्थान पटना

ALL INDIA INSTITUTE OF MEDICAL SCIENCES PATNA

Inquiry No. AIIMS/Pat/Admin/2015-16/188

Date: 15/09/2015

Invitation of quotation for Supply of Chemicals & Glasware for Department of Biochemistry

Sealed Quotations are hereby invited by the undersigned on behalf of the Director, AIIMS Patna for supply of Supply of Chemicals & Glasware for Department of Biochemistry as per terms & conditions mentioned below. The filled quotations along with all required document must reach in the office of the undersigned on or before 23/09/2015 at 12:00 noon. The Envelope containing the quotation would please be sealed and super scribed as under:-

“Quotation for Supply of Chemicals & Glasware against enquiry no. AIIMS/Pat/Admin/2015-16/188” due on 23/09/2015 12:00 noon ”

1. Terms & Conditions:

A. Envelope should be super-scribed “Quotation for the Supply of Chemicals & Glasware against Inquiry No.. AIIMS/Pat/Admin/2015-16/188” Due on 23/09/2015 at 12:00 noon. Quotations need to be submitted to be submitted by speed post/registered post or may be dropped in the tender box placed in Administrative Office, Medical College building after obtaining the acknowledgement for the same in the office of Faculty In-charge Procurement, AIIMS Patna.

The quotations received after this deadline shall not be entertained under any circumstances whatsoever. In case of postal delay this Institute will not be responsible.

- B. Unsealed quotation will be rejected.
- C. Quotations must be in the enclosed prescribed Performa and forwarding letter on the letter head of the firm duly signed by the Proprietor/ Partner/ Director or their authorized representative, in case of signing of quotation by the authorized representative letter of authorization must be attached with the quotation.
- D. Rates must be quoted as per the format specified taxes extra if any must be written separately. The rates must be quoted in figures as well as in words.
- E. In general no overwriting or cutting is permitted in the rate. If found, the quotation shall be summarily rejected. However, except rate all cuttings and over writings must be signed by the authorized person of the firm.
- F. The rates quoted must be valid for 60 days minimum from the date of opening of the quotation and silence of any tendered on this issue shall be treated as agreed with this condition.
- G. Ceiling amount of this quotation will be within 1 Lac.
- H. Becoming L1 will not be the criteria for awarding of purchase order unless the rates are reasonable & justified. L1 will be decided for the overall value of quotation and not item items wise.
- I. RTGS/NEFT details need to be furnished by the supplier with the quotation on the letter head of supplier/firm/agency.

- J. The firm/agency may satisfy the following conditions and attach self-attested copy of the same with the quotation:
- Firm shall be registered with the Government of Bihar/ Central Government.
 - The firm shall have valid VAT/ Sales Tax No. and IT PAN.
 - **Certificate of non-inclusion in the black list as per given format attached in an Annexure "2" need to be provided on Rs. 100/- stamp paper duly notarized.**
 - Market standing of minimum 3 Years.
- K. Quotations qualified by such vague and indefinite expressions such as "subject to prior confirmation", "subject to immediate acceptance" etc. will be treated as vague offers and rejected accordingly. Any conditional quotation shall be rejected summarily.
- L. The supplier may be asked to submit a sample of the product, which will be evaluated by a technical evaluation committee. Price bids of only those firms will be opened which qualifies technically as per the recommendation of the committee.
- The expenditure incurred for demonstrating the items will be borne by the supplier.
- M. **Delivery Period** – 15 days from award of work.
- N. **Liquidated Damage:** -In the event of the Seller's failure supply the stores/goods are conduct trails, installation of equipment, training, etc. as specified in this inquiry, the Buyer may at his discretion, withhold any payment until the completion of the contract. The Buyer may also deduct from the Seller as agreed, liquidated damages to the sum of 0.5% of the contract price of the delayed/undelivered, stores/services mentioned above for every week of delay or part their of a week, subject to the maximum value of the Liquidated Damages being not higher that 10% of the value of delayed stores.
- O. **Guarantee/Warranty Terms:** The equipment's/Instruments/Materials supplied by result of this Quotation/supply order shall be of the best quality and workmanship and new in all respects and shall be strictly in accordance with the specifications and particulars contained /mentioned against each item in this document/supply order. The seller guarantees that the said good equipment's / Instruments would continue to confirm to the description and quality a foresaid for a period of 12 months from the date of delivery/installation of the said equipment's/Instruments/materials to the buyer.
- P. **Payment Terms:** 100% after delivery and submission of following documents by vendors to Finance Accounts Section –
- a. Contingent Bill in triplicate along with supporting vouchers.
 - b. Store Receipt Certificate issued by stores.
 - c. Installation/Inspection Report issued by the concerned department if applicable.
- Q. **Disputes:** -In the event of any dispute or disagreement arising between the contractors and any other department of AIIMS Patna with regards to the interpretation of "Terms & Conditions" of this inquiry, the same shall be referred to the Director, AIIMS Patna whose decision will be final and binding upon the contractor.
- R. AIIMS, Patna reserves the right to increase or decrease amount of work. Decision of Quantity of Equipment and Instruments in the AIIMS, Patna will be final in this regard.
- S. AIIMS, Patna reserves the right to reject any quotation or part or the whole of inviting quotation process without assigning any reason. Decision of the AIIMS, PATNA will be final in this regard.

**Faculty-in-charge
Procurement Cell**

Encl.: Annexure 1 (Format of Price Bid)
Annexure 2 (Declaration Format)
Annexure 3 (Specifications)

PRICE BID FORM

To,
The Faculty-in-charge
Procurement Cell,
AIIMS Patna

Dear Sir,

1. I/We submitted the quotation for Enquiry No. "Quotation for the Supply of Chemicals & Glasware against Inquiry No. AIIMS/Pat/Admin/2015-16/188" due on 23/09/2015 at 12:00 noon for "Supply of Chemicals & Glasware in Department of Biochemistry" at AIIMS Patna.
2. I/We thoroughly examined and understood terms & conditions of contract given in the enquiry document.
3. I/We hereby offer to supply at the following rates. I/We undertake that I/We are not entitled to claim any enhancement of rates on any account during the validity of rate.

Sl. No. (a)	Product with Description (b)	Unit (c)	Quantity required (d)	Price per unit (e)	Taxes (Including all taxes @ %.) (f)	Price per Unit (inclusive of all taxes) (g = f + e)	Total Amount (h = g x d)	Total Amount (In Words) (i)
1	Acetone	500 ml	2					
2	1-Butanol	500 ml	4					
3	Barium Chloride	500 gm	2					
4	Bromine Ampule	5x20 l	1					
5	Bromophenol Blue	5 gm	1					
6	Sucrose	500 gm	1					
7	Copper sulphate	500 gm	2					
8	Dextrose/D-Glucose	500 gm	2					
9	Filter Paper(Ordinary) 11.5 cm	100 circle	30					
10	Filter paper(Ordinary)	100 Sheets	1pkt					
11	Glass ware cleaning solution	5 litre	2					
12	Hydrogen peroxide	500 ml	2					
13	Isopropanol	500 ml	2					
14	Methylated spirit	5 litre	4					
15	Molybdic acid	100 gm	1					
16	Rectified sprit	450 ml	5					
17	Sodium carbonate(anhydrous)	500 gm	4					
18	Sodium chloride	500 gm	2					
19	Sodium Hydroxide	500 gm	2					
20	Sodium potassium tartarate	500 gm	1					

21	Ethanol	5L	1					
22	Sulphur powder	500 gm	1					
23	Tissue paper	Roll	20					
24	Tri-sodium citrate	500 gm	2					
25	Beaker Glass	50 ml	10					
26	Beaker Glass	500 ml	10					
27	Beaker poly	100 ml	20					
28	Beaker poly	250 ml	10					
29	Beaker poly	500 ml	10					
30	Beaker poly	1000 ml	5					
31	Beaker poly	2000 ml	5					
32	Capillary tube	100 nos	2					
33	Cotton	500 gms	6					
34	Cover slip	18 mm	10 pkt					
35	Dropping Bottle(Plastic)	60ml	100					
36	Forceps-non-toothed(Ordinary)	Steel	6					
37	Forceps Toothed	Steel	6					
38	Glass Slide	75mmx25 mm	10 pkt					
39	Micro centrifuge Tube	1.5 ml	02 pkt					
40	Micro centrifuge tube Rack	12 Holes	5					
41	Micro Tips	100-1000µl	02 pkt					
42	Micro Tips	5-100 µl	02 pkt					
43	Plastic droper	3 ml	500 nos.					
44	Reagent Bottle glass White	100 ml	75 nos					
45	Reagent Bottle glass Amber	500 ml	10 Nos.					
46	Perforated Tray Plastic	(400x300x100mm)	05 Nos.					
47	Ordinary Tray	Plastic	5					
48	Test Tube Glass	15X150m m	600 nos					
49	PH paper (wide range)	wide range	02 Pkt.					
50	Plastic Tub	Big Size	2					
51	Micro Pipette Stand	standard sizes	02 Nos.					
52	Test tube holder	Good quality	50 nos.					
53	Gloves 7"	Ordinary	02 Pkt					
54	Urinometer with Glass Jar	standard	25 Nos.					
55	Measuring Cylinder Glass	50 ml	5					
56	Universal Indicator	125 ml	1					

57	Multirack	4x50ml, 12x15ml, 32x1.5ml, 32x0.5ml micro tubes 4x50ml, 12x15ml, 32x1.5ml, 32x0.5ml micro tubes 4x50ml, 12x15ml, 32x1.5ml, 32x0.5ml micro tubes	5/Pkt					
58	Cryovials	1.8ml	1pkt					
59	Cryo box	2ml/100 Places	2 pack					
60	Micro centrifuge tube box	0.2ml	2pack					
61	Micro centrifuge tube box	0.5ml	2pack					
62	Micro centrifuge tips	2-10ul	2pack					
63	Pipette tips box	10ul,200ul, 1000ul	1pack each					
64	Ammonium per sulphate	100g	1Pack					
65	Formamide	50g	1pack					

(Signature of Authorized Person)

Place:- _____

Name:- _____

Date:- _____

Name of Firm/Company/Agency

(Designation)

Contact Details

AFFIDAVIT
(On Non-Judicial Stamp paper of Rs. 100)

I, _____ Son / Daughter / Wife of
 Shri _____ resident of _____ Proprietor/Director
 authorized signatory of the agency/Firm (M/s _____), do hereby solemnly affirm and
 declare as follows:

1. I am authorised signatory of the agency/firm and is competent to sign this affidavit and execute this quotation document;
2. I have carefully read and understood entire quotation document including all the terms and conditions of the quotation and undertake to abide by them;
3. The information / documents furnished along with the above application are true and authentic to the best of my knowledge and belief. I / we, am / are well aware of the fact that furnishing of any false information / fabricated document would lead to rejection of my quotation at any stage besides liabilities towards prosecution under appropriate law.
4. I/We further undertake that no case/enquiry/investigation is pending with the police/court/vigilance or any government body against the Proprietor/Partner/Director etc. as individual or against legal entity of the Company /Firm/Agency.
5. I/We further undertake that none of the Proprietor/Partners/Directors of the Agency/agency was or is Proprietor or Partner or Director of the Agency with whom the Government have banned /suspended/blacklisted business dealings. I/We further undertake to report to the Faculty-in-Charge Procurement Cell, AIIMS, Patna immediately after we are informed but in any case not later 15 days, if any Agency in which Proprietor/Partners/Directors are Proprietor or Partner or Director of such an Agency which is banned/suspended in future during the currency of the Contract with you.
6. I/We further undertake that our firm/company is fulfilling all the terms and conditions/eligibility criteria obvious/explicit or implied/implicit recorded anywhere in the quotation document. If at any time including the currency of the Contract, any discrepancy is found relating to our eligibility or the process of award of the contract criteria, this may lead to termination of contract and/or any other action deemed fit by the Institute.

(Signature of the Bidder)

Date:
 Place:
 Seal of the Agency

Name:
 Designation
 Address:

I/We do hereby solemnly declare and affirm that the above declaration is true and correct to the best of my knowledge and belief. No part of it is false and nothing has been concealed therein.

Deponent