

Short Term Tender

For

“Supply ,installation, testing and Commissioning of 4 Set of 204 Nos each Batteries (Accessories for 100 KVA UPS) on Turnkey basis for Medical College Building at AIIMS Patna.”.

At

All India Institute of Medical Sciences, Patna

NIT Issue Date and Time	:	28/06/2018 at 11.00 hrs
NIT No.	:	AIIMS/PatTender/Admin/UPS Battery / 2018/10547
Date and Time of Pre-Bid Meeting	:	2/07/2018 at 15:00 hrs
Last Date of Submission	:	5/07/2018 upto 12:00 hrs
Date and Time for Opening of Tender Document	:	5/07/2018 upto 12:30 hrs



All India Institute of Medical Sciences, Patna

Phulwarisharif, Patna, Bihar 801507

Telephone: **0612-2451203**, Email: procurement@aiimspatna.org

www.aiimspatna.org

INDEX

Name of Work: "Supply, installation, testing and Commissioning of 4 Set of 204 Nos each Batteries (Accessories for 100 KVA UPS) on Turnkey basis for Medical College Building at AIIMS Patna."

Sr. No.	Contents	Page No
1	Notice Inviting Tender	3
2	General Instruction to the bidder	4-8
3	Schedule of requirement	9
4	Accepted make of Batteries	10
6	Terms & Condition	11-14
7	Formats	15-22



ALL INDIA INSTITUTE OF MEDICAL SCIENCES

PHULWARISHARIF. PATNA - 801507

(An Autonomous body under MoHFW, Govt. of India)

No. AIIMS/PatTender/Admin/UPS Battery / 2018/10547

Dated: 28/06/2018

“NOTICE INVITING TENDER FOR “Supply, installation, testing and Commissioning of 4 Set of 204 Nos each Batteries (Accessories for 100 KVA UPS) on Turnkey basis for Medical College Building at AIIMS Patna.”.

1. All India Institute of Medical Sciences, Patna (AIIMS Patna) invites bids from reputed, experienced and financially sound Companies/Firms/Agencies for SITC of 4 Set of 204 Nos batteries on Turnkey basis in the Institute. Those who are in the similar business for the three years and providing the same service to Central/State Govt. or autonomous bodies may send their bids both Technical and Commercial in sealed envelopes.

2. The interested Companies/Firms/Agencies may send their bid complete in all respect along with Tender Fee of Rs. 1,500/- and Earnest Money Deposit (EMD) of Rs. 56,000 (Fifty Six thousand only) in the form of Demand Draft issued in favour of AIIMS, Patna, drawn on any scheduled bank payable at Patna and other requisite documents to the undersigned duly superscripted “*Bid for Tender No AIIMS/PatTender/Admin/UPS Battery / 2018/10547 before 12:00 hrs on 05/07/2018.* The bids received after this deadline shall not be entertained under any circumstances whatsoever. In case of postal delay this Institute will not be responsible.

NOTE : The EMD and Tender Fee draft should be put in the envelope containing Technical Bid failing which the tender shall be rejected forthwith.

4. The sealed envelopes are to be deposited in the tender box placed at the office of Faculty-in-charge-Procurement AIIMS, Patna or may be sent through registered/speed post addressed to The Faculty-in-charge-PROCUREMENT, All India Institute of Medical Sciences, Phulwarisharif, Patna – 801 507

Bids sent by COURIER will not be entertained.

5. Bids will be opened on 05/07/2018 at 12.30 hrs. in the presence of bidders or their authorized representatives who wish to participate in the bidding process. If the opening date happens to be a closed day/holiday, the tender will be opened on the next working day.

6. Any future clarification(s) and / or corrigendum(s) shall be communicated by the Faculty-in-charge-Procurement through the website www.aiimspatna.org.

7. AIIMS Patna reserves the right to amend or withdraw any of the terms and conditions contained in the Tender Document or to reject any or all tenders without giving any notice or assigning any reason. The decision of the Director, AIIMS, Patna in this regard shall be final.

Estimated Cost(with AMC)	EMD to be submitted with Technical Bid	Completion Period
Rs 28,00,000 /-	Rs 56,000 /-	20 Days from the Issue of Order

Faculty-in-charge
Procurement cell
AIIMS PATNA

GENERAL INSTRUCTIONS TO THE BIDDER

1. The tender is "Two Bid" document. The technical bid should contain all the relevant information and desired enclosures in the prescribed format along with Tender Fee & Earnest Money Deposit (EMD). The financial bid should contain only commercial document. In case, any bidder encloses the financial bid within technical bid, the same shall be rejected summarily.
2. The Technical bid must accompany with the tender fee of Rs. 1,500/- in form of Demand Draft in favour of AIIMS Patna. The tender document fee is non-refundable, non-adjustable and non-transferable and is payable through a demand draft on any scheduled bank drawn in favour of the **"AIIMS Patna" payable at Patna.**
3. The Tenders should be type written or handwritten but there should not be any overwriting or cutting. Correction, if any, shall be made by neatly crossing out, initialling, dating and rewriting. **The name and signature of bidder's authorized person should appear on each page of the application. All pages of the tender document shall be numbered and submitted as a package along with forwarding letter on agency's letter head.**
4. The Contracts concluded as a result of this Tender Inquiry shall be governed by the 'Terms & Conditions' and other relevant instructions as contained in this Tender Document.
5. The prices/rates quoted should be indicated in words as well as in figures. In case of any discrepancy, lower amount/rates shall be considered as valid.
6. Bidders are requested to quote their prices on a firm & fixed basis for the entire period of the Contract. Bids of the firms received with prices quoted on variable basis shall be rejected without assigning any reasons and no communication in this regard shall be made.
7. Quotations qualified by such vague and indefinite expressions such as "subject to prior confirmation", "subject to immediate acceptance" etc. will be treated as vague offers and rejected accordingly. Any conditional tender shall be rejected summarily.
8. Bidders are requested to enclose a copy of their valid certificate of PAN No., GST No. or any other document as requested by the Institute with their tender.
9. Tenders received without Tender Fee and EMD amount by way of demand draft in favour of AIIMS, Patna will not be considered at all and shall be summarily rejected.
10. Refund of Earnest Money Deposit: The EMD submitted by unsuccessful bidders shall be returned to them without any interest whatsoever, within 15 to 90 days after conclusion of the contract with successful bidder. The EMD submitted by successful bidders shall be returned to them after the successful bidder deposits the performance security according to conditions stipulated in the bid document.

11. Bidders may note that if the date of tender opening given in this Tender Document is declared to be a gazetted holiday, the tender shall be opened on the next working day at the same timing. In such an event the closing hours for receipt of tenders in AIIMS will stand automatically extended up to 15.00 hours of the next working day in the Government offices.
12. Late/delayed tenders received in AIIMS due to any reason whatsoever will not be accepted under any circumstances.
13. At any time prior to date of submission of tender, Tender Inviting Authority may, for any reason, or decision, modify the terms & conditions of the tender document by a corrigendum displayed on the website of AIIMS Patna (www.aiimspatna.org). In order to provide reasonable time to take the amendment into account in preparing their bid, Tender Inviting Authority may or may not, at his discretion, extend the date and time for submission of tenders.
14. Tendering firms are at liberty to be present or authorize a representative to be present at the opening of the tender at the time and date as specified in the Schedule. **The name and address of the representative authorized to attend the opening of the tender on behalf of a tendering firm should be indicated in the tender. The representative so deputed should also bring with him a letter of authority from the firm for having been authorized to be present at the time of opening of tender. Only one representative per firm shall be permitted to attend the opening of the tender.** The name and address of permanent representative of the firm, if any, should also be indicated in the tender.

15. **DOCUMENTS COMPRISING THE BID:**

The bids prepared by the bidder shall comprise of (1) The Technical Bid and (2) Financial Bid:

TECHNICAL BID: - To qualify in the Technical bid the firm should have the minimum eligibility criteria as under and the firm in this regard must submit the following documents in support of their eligibility criteria –

- (a) Duly filled format of Technical Bid as per **Annexure “1”**.
- (b) Profile of the organization.
- (c) Should have executed projects of similar nature in central/state govt./PSU's/Autonomous Bodies in the last three years.
- (d) Copy of constitution or legal status of the sole proprietorship/ firm/agency etc.
- (e) Financial status: - The average annual turnover in similar jobs, of the firm should not be less than One Crore in the last three years. Copies of profit & loss account and balance sheets duly authenticated by a Chartered Accountant for the last three years should be enclosed.
- (f) Experience of 03 years or more.
- (g) The technical bid should be accompanied by Demand draft of Rs. 1,500/- (non- refundable) against tender fee and Demand Draft/bank guarantee of an amount as mentioned in the schedule of requirement (refundable) for EMD/bid security.
- (h) Copy of Income Tax Return Filed Acknowledgements for last Three years.
- (i) Copy of GST Registration.
- (j) GST No. may be enclosed.

FINANCIAL BID: - The financial bid shall contain: (a)

Price Bid Form [as per Annexure – 2]

16. **SUBMISSION OF BIDS**

16.1 SEALING AND MARKING OF BIDS: The bidder shall wax seal the EMD, the Technical Bid and the Financial Bid in separate envelopes and keep them in a bigger wax sealed envelope. The envelope containing the EMD shall bear the name “EMD for Tender No **AIIMS/Pat/Admin//Tender/UPS Battery/2018/10542**”. The envelope containing the Technical Bid shall bear the name “TECHNICAL BID for Tender No **AIIMS/Pat/Admin//Tender/UPS Battery/2018/10542**”. The envelope containing the Financial Bid shall bear the name “FINANCIAL BID for Tender No **AIIMS/Pat/Admin//Tender/UPS Battery/2018/10542**” on the envelope for avoiding any mismatch.

16.2 The bigger envelope containing EMD, technical bid and financial bid in separate envelopes shall be:

(a) Addressed at the following address:

***Faculty-in-charge-Procurement,
All India Institute of Medical
Sciences, Medical College
Building, Phulwarisharif, Patna
– 801 507.***

- (b) All the envelopes shall bear the Tender name, the tender number and the words ‘DO NOT OPEN BEFORE’ (due date & time).
- (c) The envelopes shall indicate the name and address of the bidders to enable the bid To be returned unopened in case it is declared ‘late’ or rejected.
- (d) Bids shall be delivered in person and shall be dropped in the tender box placed in the office of the Faculty-in-charge-Procurement, AIIMS Patna or shall be sent by Registered/Speed Post. **Bids sent by COURIER will not be entertained.** The Purchaser shall not be responsible if the bids are delivered elsewhere.
- (e) Venue of Tender Opening: Tender will be opened in the office of the Faculty-in charge-Procurement cell, AIIMS Patna on 05/07/2018 at 12.30 hrs. On the due date. If due to administrative reason, the venue/ time of bid opening is changed, it will be displayed prominently on the notice board of the Institute as well as in the office of the Faculty in charge Procurement cell AIIMS Patna.

17. **BID PRICES:**

- 17.1 The bidder shall give the total composite price exclusive of all levies and taxes as per price schedule given in Annexure-2. The offer shall be firm and in Indian Rupees only. No foreign exchange will be made available by the institute.
- 17.2 The prices quoted by the bidder shall remain fixed during the entire period of contract and shall not be subject to variation on any account. A bid submitted with an adjustable price quotation will to be treated as non-responsive and rejected.

18. TECHNICAL EVALUATION:

- 18.1 Detailed technical evaluation shall be carried out by Technical Evaluation Committee pursuant to conditions in the tender document to determine the substantial responsiveness of each tender. For this clause, the substantially responsive bid is one that conforms to all the eligibility and terms and condition of the tender without any material deviation. The Institute's determination of bid's responsiveness is to be based on the contents of the bid itself without recourse to extrinsic evidence. The Institute shall evaluate the technical bids also to determine whether they are complete, whether required sureties have been furnished, whether the documents have been properly signed and whether the bids are in order.
- 18.2 The technical evaluation committee may call the responsive bidders for discussion or presentation to facilitate and assess their understanding of the scope of work and its execution. However, the committee shall have sole discretion to call for discussion/presentation.
- 18.3 Financial bids of only those bidders who qualify the technical criteria will be opened, Provided all other requirements are fulfilled.
- 18.4 A bid determined as substantially non-responsive will be rejected by the Institute and shall not subsequent to the bid opening be made responsive by the bidder by correction of the nonconformity.
- 18.5 AIIMS shall have right to accept or reject any or all tenders without assigning any Reasons thereof.
- 18.6 **Demonstration of Samples: Samples of product offered may be submitted at the time of opening of technical bid before the technical bid evaluation committee. Financial bids of only those products will be opened samples/specifications of which are found fit for use by the technical bid evaluation committee. However, the committee may call for the samples at any point of time.**

19. FINANCIAL EVALUATION:

- 19.1 The financial bid shall be opened of only those bidders who have been found to be technically eligible as enumerated under clause 17. The financial bids shall be opened in presence of representatives of technically eligible bidders, who may like to be present. The Institute shall inform the date, place and time for opening of financial bid.
- 19.2 The Financial Bids of unsuccessful bidders would not be opened and destroyed.
- 19.3 The rates must be quoted per job basis. Agency shall include in its price all taxes and other costs while quoting for the tender, in "Annexure-2: Price Bid" to be kept in Envelop No. 2.
- 19.4 Arithmetical errors shall be rectified on the following basis. If there is a discrepancy Between the unit price and total price that is, the unit price shall prevail and the total price shall be corrected by the Institute. If there is a discrepancy between words and figures, the lesser amount shall be considered as valid. If the Supplier does not accept the correction of the errors, his bid shall be rejected.
- 19.5 The AIIMS Patna does not bind himself to accept the lowest bid or any bid and Reserves the right of accepting the whole or any part of the bid or portion of the job offered; and the bidder shall provide the same at the rates quoted. The AIIMS Patna reserves the right to reject any or all offers received in response to tender or cancel or withdraw the tender notice without assigning any reason, whatsoever.

20 AWARD OF CONTRACT: PLACEMENT OF ORDER

The Institute shall consider placement of orders for jobs on those bidders whose offers have been found technically, commercially and financially acceptable. The Institute reserves the right to counter offer price(s) against price(s) quoted by any bidder.

21. PERFORMANCE BANK GUARANTEE & EXECUTION OF CONTRACT:

21.1 Firm whose offer is accepted will have to furnish Performance Bank Guarantee of an amount equal to 5% of the value of contract, in favour of AIIMS Patna issued by any scheduled bank.

21.2 The performance Bank Guarantee submitted should be valid for 15 months.

21.3 The Performance Bank Guarantee shall be refunded within 15 to 90 days after completion of the contract as per order, or after the expiry of contract on satisfactory completion of the same whichever is later.

21.4 No interest will be paid on Performance Bank Guarantee/ Earnest Money Deposit.

21.5 In case of breach of any terms and conditions of the contract or on unsatisfactory performance, the amount of security deposit shall be liable forfeited by Faculty-in charge-Procurement, AIIMS Patna and his decision shall be final.

21.6 The expenses of completing and stamping the agreement shall be paid by the bidder.

22. Alternative Tender:

22.1 Alternative Tenders are not permitted.

22.2 However the Bidders can quote alternative models meeting the tender specifications of same manufacturer with single EMD.

22.3 Only one bidder is permitted to quote for the same manufacturer irrespective of models.

22.4 In this Tender, either the Indian agent on behalf of the Principal/OEM or Principal/OEM itself can bid but both cannot bid simultaneously for the same item/product in the same tender.

22.5 If an agent submits bid on behalf of the Principal/OEM, the same agent shall not submit a bid on behalf of another Principal/OEM in the same tender for the same item/product.

Schedule of Requirements

S. No.	Description	Unit	Qty
1	<p><i>1Set of 204 Nos. Batteries SMF VRLA (Valve regulated lead Acid) Exide 165 AH, 2 Volts, Model: UPST165 along with standard accessories, fasteners racks, connectors etc.</i></p> <p><u>Detailed Description of items 1 Set of Batteries</u></p> <p>Supply Installation & Testing, Commissioning including dismantling of existing VRLA (Valve regulated lead Acid) batteries, Links & Accessories as required for 100 KVA UPS system, for providing 30 minutes back up to 100 KVA UPS. Each bank of batteries shall comprise of battery: 2V x 165 AH not less than 204 nos. (One set for each UPS to provide 30 minutes backup)</p> <p>(a) Good service life (minimum 24 months warranty)</p> <p>(b) Low self-Discharge</p> <p>(c) High reliability, superior corrosion resistant.</p> <p>(d) Disconnection, Connection, Testing Report and satisfactory commissioning with online UPS.</p>	Each Set	4
2	Buy back of Exide make 2V, 165 AH SMF VRLA Batteries, Model: UPST 165 Salvage Valve	No.	204 x 4 = 816

Accepted Makes

SNo	Equipment / Material	Approved Makes
1	Batteries	Exide ,Amaraja, HBL Nife, Luminous,Sukam , Okaya Power,Amaron

TERMS & CONDITIONS OF CONTRACT

1. The bidders are expected to read carefully all the terms and conditions of the tender documents and their submission will be taken as consent to abide.
2. If the bidder gives deliberately wrong information to create conditions for acceptance of the tender, Director, AIIMS, Patna, reserves the right to reject such tenders without assigning any reason. Not more than one tender will be submitted by one bidder for the same work. Legal action will be taken for furnishing wrong information.
3. **Manner of Submission of Tender:** The bidding should be done on two bid method viz 1) Technical Bid & 2) Commercial / Price Bid. The bidders should ensure that the Technical bid complete in all respect and containing the required enclosures (attested Photocopy) is sealed in a separate envelop and the commercial bid sealed in a separate envelop & both the sealed envelopes are kept and sealed in a suitable size of envelop. All envelop will be address to The Faculty-in-charge-PROCUREMENT, AIIMS, Patna. The Sealed Technical bid Envelop of all bidders will be opened first. Only the Commercial bids of those who have furnished all the valid documents will be opened.
4. **Language:** The language of the Tender shall be in English.
5. **Documents to Accompany Tender:** The Bidder shall submit the Documents mentioned in the clause 16 of General Instructions to the Tender.
6. The bidders must have at least 03 (Three) years' experience in this job and credentials of Rs. One Crore annually in this business in the last three years done in any Govt. Hospital directly. Credential Certificate in this regard must be furnished by the bidders along with their Tender.
7. The firm / agency must have requisite trade and other licenses to do the business of Surgical & Medical Equipment & Instrument for which the bid is being made.
8. **Earnest Money Deposit:** Each Tender must be accompanied with "Earnest Money Deposit" in the form of Demand Draft, as mentioned in the Notice Inviting Tender.
9. **Forfeiture of Earnest Money:-**
 - a. If the Bidders withdraw their Bids after opening of the same or the successful bidders withdraw their Bids after approval of their rates.
 - b. If the successful bidder fails supply or refused either partial or total offer (Acceptance) made by The Faculty-in-charge-PROCUREMENT, AIIMS, Patna.
10. **Return of Earnest Money:-**
 - a. After finalization of the Tender, the deposited Earnest Money will be returned back to the unsuccessful bidders.
 - b. On receipt of Security Deposit, the deposited Earnest Money will be returned back to the successful Bidders.
11. **Deposition of Security Money: - The** Selected bidders must deposit the requisite amount of Security Money (5% of the approximates value of accepted items) within the stipulated date specified in the acceptance letter. The approved firm shall deposit the Security Money in the form of Demand Draft/Bank Guarantee payable at Patna duly pledged in favour of AIIMS, Patna.
12. **Forfeiture of Security Money :-**
 - a. In the event of failure to supply or maintain the goods/articles/equipment / instruments as per Work Order within the stipulated period, the security deposit may be forfeited.
 - b. In that event, supply of the said equipment may be taken from the next lowest bidder vide the same Work Order at contractors risk and cost without any farther reference, so that the loss incurred would be recoverable from the Security Deposit of the said contractor or from any sum due of which may become due to the contractors.
 - c. If any equipment/ instrument is damaged by the approved firm, cost of the same will be deducted from the deposited Security money of the contractor.

13. **Refund of Security Deposit** - After successful completion of entire supply and period of maintenance Security Deposit will be refunded within the six months if not extended for further period.
14. **Submission of Documents:-**
- Each Tender must accompany attested photocopy of Pan Card, Trade License, GST Registration Certificate, and Experience Certificate.
 - In case of SSI/NSIC Reg unit, current SSI/NSIC Reg certificate must be deposited by the bidder along with his Tender which is issued in favour of the bidder for this type of jobs.
 - In case of Co-operative Society Limited, Companies etc. this type of jobs must be included in the object of their By-laws or MoA as the case may be.
15. It must be mentioned clearly whether bidder is manufacturer/sole manufacturer/ Authorized agents for the items for which he is quoting.
- Manufacturer** must add a certificate that item(s) is manufactured by them as per range of products.
 - Sole Manufacturers** must add a certificate that they are the sole manufacturer of the Item for which they are quoting in this tender enquiry & item is /are their proprietary Item in India. The rate certificate is also required from the sole manufactures that the Rates quoted are the same as they quote to other State/Centre Govt. and DGS & D for the similar item(s) and these are not higher than those quoted by them.
 - Authorized agents** must submit an authority letter from their Manufacturer/Principals on the letter head of the manufacturer/principals. The authorization letter must give/mention the purpose for which it will be allowed. The validity period of the authorization letter must be mentioned to the authority letter otherwise letter will be liable to rejection.
16. **Submission of the Tender:-**
- Bidder at their own cost shall have to submit Tender at the office of Faculty- in-charge-PROCUREMENT, AIIMS Patna within the schedule date and time as mentioned in the Tender Notification No. **AIIMS/Pat/ Tender/Admin/UPS Battery/2018/10542** -- **Dated --28/06/2018.**
 - The said sealed documental bids will be opened by the Tender Purchase Committee in presence of the Bidders or representative of the Bidders who may be present in the opening date & time.
17. **Rates:-**
- Rates should be clearly quoted in both in figures and words in respect of each item. Rate should be quoted Exclusive of all Taxes. All corrections must be initialled.
18. In the event of the tender being submitted by a firm, it must be signed separately by each member thereof, or in the event of absence of any partners, it must be signed on his behalf by a person holding "Power of Attorney" authorizing him to do so. Such "Power of Attorney" is to be produced with the Tender and in the case of the firm, carried on by one member of Joint Family, it must be disclosed that the firm is duly registered under the 'Indian Partnership Act'.
19. Necessary proof as to the financial status of the individual and firm tendering is to be attested and submitted.
20. Tender Form with all relevant papers in details shall be essential part of the bid.
21. Before submission of the Tender, Bidder shall sign each page of his Tender and all of its relevant papers with date. The additional alternative and or subtractive clause (if any) shall also to be signed by the Bidder.
22. **Warranty:** - The goods/stores/articles/furniture supplied by result of this contract/supply order shall be of the best quality and workmanship and new in all respects and shall be strictly in accordance with the specifications and particulars contained /mentioned against each item in the tender document/supply order. The seller guarantees that the said goods/stores/articles/ furniture would continue to confirm to the description and quality aforesaid for a period of 12 months from the date of delivery/installation of the said goods/stores/articles/furniture to the buyer or 15 months from the date of shipment/dispatch from the sellers work, whichever is earlier.

23. **Option Clause:** - During the currency of the contract, the buyer (AIIMS Patna) can exercise an option to procure an additional 25% of the original contracted quantity in accordance with the same terms & conditions of the present contract. This will be applicable within currency of contract. The Bidder is to confirm the acceptance of the same for inclusion in the contract. It will be entirely the discretion of the Buyer to exercise this option or not.
24. **Repeat Order Clause:** - The buyer (AIIMS Patna) can order up to 50% quantity of the items under the present contract within six months from the date of supply/successful completion of the work, the cost, terms & conditions remaining the same. The bidder is to confirm acceptance of this clause. It would be entirely the discretion of the buyer to place the repeat order or not.
25. **The quantity as per the Annexure “2” may be revised upward/downward subject to the requirement of the Institute. Any minor deviation or variation will bear no financial effect.**
26. **Disputes:-** In the event of any dispute or disagreement arising between the contractors and any other department of AIIMS Patna with regards to the interpretation of “Terms & Conditions” stipulated herein or in the contract done, the same shall be referred to the Director, AIIMS Patna whose decision will be final and binding upon the contractor.
27. Rate must be valid for a period of 180 days, which, if the Institute authority desires, may be extended for further period issuing proper notification.
28. Acceptance of lowest tender is not obligatory.
31. The AIIMS Patna reserves all rights to accept or reject any Tender without showing any reason.
32. The Tender, submitted by the firm who have already been declared as Black Listed or whose contract was terminated for dissatisfactory supply or repairing works or who was unable to execute any repairing order in this hospital or in any other Hospital run by the state or central government., will not be considered even his being the lowest rate.
33. Regarding Supply and Charges for repairing, Abnormal Low Rate or Abnormal High Rates (in comparison to the market Rate) will not be considered.
34. The approved firm, after supplying the MATERIAL, the in-charge of the respective user Department which should be shown clearly in the Service Reports duplicate copy of which must be furnished to the AIIMS. The repairing bill may be submitted after execution of the work order satisfactorily along with the Service Report duly certified by the in-charge of the respective user Department.
35. Submission of the Tender by a bidder shall be taken to signify his acceptance of the above terms and conditions. Alterations, overwriting or erasures of any terms and conditions are not permitted.
36. Canvassing in any form is strictly prohibited and the bidders who are found canvassing are liable to have their tenders rejected out rightly.
37. Warranty periods / Defect liability Period of the Equipment will be of minimum three years.
38. **Apart from this , this is a Turnkey Job , Even if Certain items are not included within the BOQ, but are required for Comprehensive Completion of the Job, The Contractor will do the same without Extra Cost like**
- A Civil works
 - B Stands for battery, M.S. Iron Angle Stands.
 - C Dismantling of Existing bank and incorporating new bank
 - D The system shall be complete with all items required to make the system functional in accordance with good engineering practices .

Faculty-in-charge
Procurement cell
AIIMS, Patna

I/We submit this tender after reading the tender notice, instruction of terms and conditions contained herein and accepted by me/us.

Dated:

Address:

Mobile Number:

Signature of the tenderer
(with seal)

STRUCTURE & ORGANIZATION

01.	Name & Address of the applicant	
02.	Telephone No./ Telex/Fax No.	
03.	Legal status of the applicant (attach copies of original document defining the legal status)	
	a) An Individual	
	b) A proprietary firm	
	c) A firm in partnership	
	d) A limited company or corporation	
04.	Particulars of registration with various Government bodies (attach attested photocopy)	
	Organization/Place of Registration:	
	1.	
	2.	
	3.	
05.	Names and Titles of Directors & Officers with designation to be concerned with this work	
06.	Designation of individuals authorized to act for the organization.	
07.	Was the applicant ever required to suspend construction for a period of more than six months continuously after you commenced the construction? If so, give the name of the project and reasons of suspension of work.	
08.	Has the applicant or any constituent partner in case of partnership firm, ever abandoned the awarded work before its completion? If so, give name of the project and reasons for abandonment.	
09.	Has the applicant or any constituent partner in case of partnership firm, ever been debarred /black-listed for Biding in any organization at any time? If so, give, details.	
10.	Has the applicant or any constituent partner in case of partnership firm, ever been convicted by a Court of Law? If so, given details.	
11.	In which field of Air Conditioning Work the applicant has specialization and interest?	
12.	Any other information considered necessary but not included above.	

Note: If the above-mentioned details are not mentioned and required documents are not attached at appropriate places, the offer of the bidder(s) shall be summarily rejected. Hence, bidder(s) are advised to go through the bidding document carefully and be prepared with all the required documents to avoid rejection of offer.

(Name of the Bidder with signature & seal)

PRICE BID FORM

To,
The Faculty-in charge-
Procurement, AIIMS Patna.

Dear Sir,

- I/Wesubmitted the bid for Tender No. **AIIMS/Pat/ Tender/Admin/UPS Battery/2018/10542 letter on** dated 28/06/2018 for **“Supply ,installation, testing and Commissioning of 4 Set of 204 Nos each Batteries (Accessories for 100 KVA UPS) on Turnkey basis for Medical College Building at AIIMS Patna.”**.
- I/We thoroughly examined and understood instructions to tenders, scope of work, terms & conditions of contract given in the tender document and those contained appendix of Terms & Conditions of contract and agree to abide by them.
- I/We hereby offer to supply at the following rates. I/We undertake that I/We are not entitled to claim any enhancement of rates on any account during the tenure of the contract.

S. No.	Description	Unit	Qty	Rates (Rs.)	Amount
1	<p><i>1Set of 204 Nos. Batteries SMF VRLA (Valve regulated lead Acid) Exide 165 AH, 2 Volts, Model: UPST165 along with standard accessories, fasteners racks, connectors etc.</i></p> <p><u>Detailed Description of items 1 Set of Batteries</u></p> <p>Supply Installation & Testing, Commissioning including dismantling(if required) of existing VRLA (Valve regulated lead Acid) batteries, Links & Accessories as required for 100 KVA UPS system, for providing 30 minutes back up to 100 KVA UPS. Each bank of batteries shall comprise of battery: 2V x 165 AH not less than 204 nos. (One set for each UPS to provide 30 minutes backup)</p> <p>(a) Good service life (minimum 24 months warranty)</p> <p>(b) Low self-Discharge</p> <p>(c) High reliability, superior corrosion resistant.</p> <p>(d) Disconnection, Connection, Testing Report and satisfactory commissioning with online UPS.</p>	Each Set	4		
2	Buy back of Exide make 2V, 165 AH SMF VRLA Batteries, Model: UPST 165 Salvage Valve	No.	204 x 4 = 816		
3	Total Amount (1-2)				

4. GST -
5. Total Amount-

Note-L1 will be decided from Sr. No.3

(Signature of Authorised Person)_____

(Name)

(Designation)

Name of Firm/Company/Agency

Contact Details

NAME OF THE OFFICER AND DESIGNATION ADDRESS
Email and Tel. No.

TO WHOM IT MAY CONCERN

This is to certify that M/s _____ has provided the services of _____(Number) _____ (designation), _____ (Number) _____ (designation) and _____ (Number) _____ (designation) _____ in Ministry/Department/Office of _____ (Building Name) during the period _____ to _____. The monthly rates for each category were as follows :

- (a)
- (b)
- (c)

The performance of the company was found to be satisfactory and it was able to render the services as per contractual obligations.

(Name of Officer)
Designation

Signature of authorized person

Date:

Place:

Seal

Format of Experience certificate

Project Name	Name of the Employer*	Description of work	Contract No.	Value of Contract (Rs. In Lakhs)	Date of issue of work order	Stipulated period of completion	Actual date of completion	Remarks explaining reasons for delay & work completed)

* Attach certificate(s) of payments.

** Immediately preceding the financial year in which bids are received.

DECLARATION

From:-

M/s.....

.....

.....

To

Faculty-in-charge-Procurement,
All India Institute of Medical Sciences,
Medical College Building, Phulwarisharif,
Patna – 801507

1. I, _____ Son / Daughter / Wife of
Shri _____ Proprietor/Director authorized signatory of the
agency/Firm, mentioned above, is competent to sign this declaration and execute this tender
document;

2. I have carefully read and understood all the terms and conditions of the tender and undertake
to abide by them;

3. The information / documents furnished along with the above application are true and
authentic to the best of my knowledge and belief. I / we, am / are well aware of the fact that furnishing
of any false information / fabricated document would lead to rejection of my tender at any stage
besides liabilities towards prosecution under appropriate law.

4. I/We further undertake that none of the Proprietor/Partners/Directors of the Agency/agency
was or is Proprietor or Partner or Director of any Agency with whom the Government have banned
/suspended business dealings. I/We further undertake to report to the Faculty-in charge-
Procurement, AIIMS, Patna immediately after we are informed but in any case not later 15 days, if any
Agency in which Proprietor/Partners/Directors are Proprietor or Partner or Director of such a
Agency which is banned/suspended in future during the currency of the Contract with you.

Yours faithfully,

(Signature of the Bidder)

Date:

Name:

Place:

Designation

Seal of the Agency

Address:

BANK GUARANTEE FORM FOR PERFORMANCE SECURITY

(To be executed by any scheduled bank, on a non-judicial stamp paper under bank's covering letter mentioning address of the bank)

To,
All India Institute of Medical Sciences, Patna
Phulwarisharif, Patna - 801507

In consideration of All India Institute of Medical Sciences, Patna [hereinafter referred to as AIIMS', which expression unless repugnant to the context and meaning thereof shall include its successors and assigns] having agreed to exempt

M/s _____ [Hereinafter referred to as 'supplier /contractor' which expression unless repugnant to the context and meaning thereof shall include its successors and assigns] from depositing with AIIMS a sum of

Rs. _____ (Rupees _____) towards security / performance

Guarantee in lieu of the said contractor having agreed to furnish a bank guarantee for the

Said sum of Rs. _____ (Rupees _____) as required

Under the terms and conditions of contract / work order no _____ dated

_____ [hereinafter referred as the order'] placed by AIIMS on the said

supplier /contractor. We, _____ The bank [hereinafter referred to as 'the bank'

Which expression shall include its successors and assigns] do hereby undertake to pay AIIMS an amount not exceeding Rs. _____ (Rupees _____) on the

demand made by AIIMS on us due to a breach committed by the said supplier

/contractor of the terms and conditions of the contract /order.

1. We _____ the bank hereby undertake to pay the amount under the guarantee without any demur merely on a demand from AIIMS stating that there is a breach by the supplier / contractor of any of the terms and conditions contained in the order or by the reasons of the supplier's / contractor's failure to comply with the terms and conditions as stipulated in the order or amendment(s) thereto. The demand made on the bank shall be conclusive as to the breach of the terms and conditions of the order and as regard to the amount due and payable by the bank under this guarantee, notwithstanding any dispute or disputes raised by the said supplier / contractor regarding the validity of such breach and we agree to pay the amount so demanded by AIIMS without any demur. However, our liability under this guarantee shall be restricted to

an amount not exceeding Rs. _____ (Rupees _____).

2. We, _____ the bank further agree that the guarantee herein contained shall remain in full force and effect during the period that would be taken for the performance of the said order and that it shall continue to be enforceable till the dues of AIIMS under or by virtue of the said order have been fully paid and its claim satisfied or discharged or till AIIMS certifies that the terms and conditions of the order have been fully and properly carried out by the supplier / contractor and accordingly discharge the guarantee.

3. We the bank, undertake to pay to AIIMS any money so demanded notwithstanding any dispute or disputes raised by the said supplier /contractor in any suit or proceedings pending before any court or tribunal relating thereto as our liability under this present being absolute and unequivocal. The payment so made by us under this bond shall be valid discharge of our liability for payment there under and the said supplier / contractor shall have no claim against us for making such payment.

4. We _____ the bank further agree that AIIMS shall have full liberty, without our consent and without affecting in any manner our obligation hereunder to vary any of the terms and conditions of the order / contract or to extend time of performance by the said supplier / contractor from time to time or to postpone for any time or from time to time any of the powers exercisable by the AIIMS against the said supplier / contractor and to forbear or enforce any of the terms and conditions relating to the order and shall not be relieved from our liability by reason of any such variation or extension being granted to the said supplier / contractor or for any forbearance, act or omission on the part of AIIMS or any indulgence by AIIMS to the supplier / contractor or by any such matter or thing whatsoever which under the law relating to sureties would but for this provisions have effect of so relieving us.

5. Our liability under this guarantee is restricted to Rs. _____ (Rupees _____) and shall remain in force up to _____ unless demand or claim under this guarantee is made on us in writing within 6 months from the date of expiry viz. _____. We shall be discharged from all liabilities under this guarantee thereafter.

6. This guarantee will not discharge due to change in the constitution in the bank or the said supplier / contractor.

7. The bank hereby agrees to address all the future correspondence in regard to this bank guarantee to The Faculty-in charge-Procurement cell, All India Institute of Medical Sciences, Patna.

8. We, _____ the bank lastly undertake not to revoke this guarantee during its currency except with the previous consent of the AIIMS in writing.

Signed on the _____ day of _____

Signature

For the Bank

Witness:

Name(s) & Designation(s) Name & Address

