



No. – FTS-20579/Admin./Nomenclature/2019

Dated: 20.05.2019

OFFICE MEMORANDUM

Subject: Change of Nomenclature in respect of various posts of Administrative Cadre at AIIMS, Patna.

The undersigned is directed to convey the sanction of the 3rd meeting of the Central Institute Body of AIIMS, Patna to the change of nomenclature in respect of various posts of Administrative Cadre with immediate effect, as under:

Sl. No.	Existing Nomenclature	Approved New Nomenclature
1.	Assistant (NS) Level-6 in the Pay Matrix (Pre-Revised: Pay Scale Rs. 9300-34800+GP Rs. 4200)	Junior Administrative Officer (JAO) Level-6 in the Pay Matrix (Pre-Revised: Pay Scale Rs. 9300-34800+GP Rs. 4200)
2.	Upper Division Clerk Level-4 in the Pay Matrix (Pre-Revised: Pay Scale Rs. 5200-20200+GP Rs. 2400)	Senior Administrative Assistant (SAA) Level-4 in the Pay Matrix (Pre-Revised: Pay Scale Rs. 5200-20200+GP Rs. 2400)
3.	Lower Division Clerk Level-2 in the Pay Matrix (Pre-Revised: Pay Scale Rs. 5200-20200+GP Rs. 1900)	Junior Administrative Assistant (JAA) Level-2 in the Pay Matrix (Pre-Revised: Pay Scale Rs. 5200-20200+GP Rs. 1900)

2. With the change of nomenclature of the above posts in the Administrative Cadre, there will be no change in the existing Recruitment Rules, Pay Scale and would not involve any financial implication.

3. Further, after change of nomenclature of above posts, there will be no change in duties and responsibilities of these posts and incumbents of these posts will continue to discharge same duties and hold responsibilities as they have been till date.

Authority: Item No. CIB-3/19 of 3rd meeting of the
CIB held on 24.01.2019

Administrative Officer
Administrative Officer
AIIMS, PATNA

Distribution:

1. Director/Deputy Director (Admin.)/Dean/Medical Superintendent/Financial Advisor/Superintending Engineer, AIIMS Patna
2. All Faculty, AIIMS Patna.
3. Accounts Section
4. Professor-in-Charge, IT Department: with the request to upload the same on Institute website.
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